

SESSAY & HUTTON SESSAY PARISH COUNCIL
MINUTES OF THE VIRTUAL MEETING HELD VIA ZOOM
ON WEDNESDAY 17 February 2021 at 7.00PM

Present : **Councillors: John Macpherson (Chairman)** Simon Walburn (Vice Chairman), Elaine Andrews, Darren Ratcliffe, David Willoughby, District Councillors Mark Robson and Peter Bardon.

Clerk: Sandra Windross

Public Forum

No matters were brought up in the public forum.

At this point of the meeting clarification was given by the clerk regarding the complaint made in an email from one Parish Councillor that this complaint should be directed to the Monitoring Officer at Hambleton District Council.

1. Apologies

None received.

2. Declarations of Interest

02.01 To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – **none**

02.02 To receive and consider any applications for dispensation - **none**

3. Minutes of previous the meeting held on 20 January 2021

The Clerk had circulated two sets of Minutes from the meeting held on 20 January 2021. The version with blue and red typing included in the Minutes showing slight amendments at the request of Councillors. A vote was taken on each suggested amendment and in both cases the amended version was approved and accepted and the minutes will be signed at the next face to face meeting.

4. Receive information on the following ongoing issues and decide further action where necessary

4.1 Drains/Flooding – A Zoom meeting chaired by Kevin Hollinrake was held on 12 Feb and a further zoom meeting is scheduled to take place on 9 April 2021 at the request of Yorkshire Water to provide an update and clarification on how matters are going to be dealt with in the village to resolve the sewerage problem.

4.2 Grass cutting and Hedge cutting – Following enquiries made by Cllr Ratcliffe to the Common Land Department of NYCC and to the York Diocesan, the resolution made at our meeting on the 21 January where it was resolved to leave the triangle of grass near the school and an area of grass in front of the church to continue to cut by the Church in 2021 was revoked. **It was resolved at this meeting** to include these areas, including between the Lychgate and Bridge, in the tender specification. Cllr Ratcliffe will amend the tender and re-circulate. **It was resolved** to place an advert in the Easingwold Advertiser edition on the 25 February 2021, place an advert on our notice boards and website and the Clerk will circulate the tender specification to local landscape gardeners who advertise in "On your Doorstep" magazine. We will move our next meeting to the 24 March 2021 to allow time for the tenders

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Chairman

to come back and hopefully a decision can be made at that meeting which contractor to appoint and hopefully start at the end of March.

4.3 Meeting with NYCC Highways – The clerk confirmed she has sent several e-mails to NYCC but had not had a reply, she will keep trying. The situation at New Mills is still a problem. The Chairman confirmed he had attended a meeting with the landowners (Mr & Mrs Brown) as a private individual and the landowners had suggested that the route was not along the surfaced road but on the other side of the hedge and that they would move the straw bales which at the time blocked this alternative passage. Cllr Willoughby informed the Council that the bales were still in place on February 14th. The Clerk advised Kate Chester has e-mailed enquiring if we can obtain a plan that is referred to in one of the Deeds we have obtained from the Land Registry **it was resolved** to obtain this plan.

4.4 Review of the Issues Log – Cllr Andrews confirmed she is happy to keep the log updated.

4.5 Update on the gullies being cleaned - The gullies in Sessay have been cleaned but not at Hutton Sessay.

5. NYCC matters

Cllr Baker was not in attendance so nothing was discussed regarding NYCC matters.

6. District Council matters

Cllr Robson advised next Tuesday Hambleton District Council will approve no increase to the Council Tax but will continue to deliver front line services.

Discussions took place regarding the Unitary reorganisation and the recent correspondence received by the Parish Clerk (this links to item 16). Further correspondence is expected imminently from County. It was therefore resolved to wait for this and discuss at the next PC meeting.

Cllr Bardon advised he had nothing to report.

7. To consider the following time scales for production of Agendas and Minutes. It was resolved to accept the proposals to produce the Draft Agenda based on the items from the last meeting to be sent to all members 10 days before the meeting date. All comments to the Clerk 7 days before the meeting. Agreed Agenda to be placed on the web site and the Noticeboards 5 days prior to the meeting. Minutes of the previous meeting signed and posted on the website and notice boards within 2 days of the meeting. Cllr Macpherson kindly agreed to place this on the Sessay Notice Board, Cllr Andrews will place this on the Hutton Sessay Notice Board. Minutes of the meeting, the Clerk will circulate to members within 48 hours of the meeting. Any comments sent to the clerk within 48 hours with copy to all members. The Clerk to compile all comments and send out amended Minutes to all Councillors within 1 week of the meeting.

8. The website

It was resolved to accept the quote received from Solutions Now for a new website. Clerk to give notice to Packhorse Design.

9. Village Hall matters

No update was provided due to no meetings in the present circumstances save that the Village Hall is now closed until further notice.

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Chairman

10. **A new Notice Board for Hutton Sessay** – Cllr Andrews had circulated quotes. **It was resolved** to obtain the notice board size to include 9 A4 sheets in the sum of £198.00.

11. **Streetlighting in Sessay** – there are several lights not working in Sessay, Clerk will report these.

12. The following Planning applications were considered

20/02672/RPN notification of prior approval for a proposed larger home extension to the rear to extend 8.00m beyond the rear wall of the original dwelling measured externally, maximum height measured externally from natural ground level 3.75m and height at eaves measured externally from natural ground level 3.75 – The Laurels, Hutton Sessay, North Yorkshire **Council had no comments**

13. Planning Decisions/information

20/01758/OUT outline application with some matters reserved for 3 dwellings to replace existing bungalow and two residential caravans at The Bungalow, Station Road, Sessay **Approved.**

14. Financial matters

14.1 Approval of the Clerk's Salary for February.

14.2 Bank reconciliation having been circulated by the Clerk this was accepted.

14.3 Progress of online banking – the application has been signed and lodged with the Bank.

15. Parish Council Standing Orders

The model standing orders received from YLCA were accepted, the clerk and Cllr Andrews agreed to adapt for our council and circulate for consideration at the next meeting.

16. **Correspondence** – A letter was received by e-mail regarding the reorganisation of Councils. **It was resolved to take no action** until we receive further correspondence from other Councils with their proposals.

17. Minor matters and Agenda items for the next meeting

Cllr Andrews requested the review of the Action log and consider the issues on the log that have been outstanding for some time.

The meeting closed at 8.50pm the next meeting was scheduled for Wednesday 24 March 2021 at 7pm to be held by zoom.

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Chairman

