

**SESSAY & HUTTON SESSAY PARISH COUNCIL**  
**MINUTES OF THE ANNUAL MEETING HELD ON WEDNESDAY 26 MAY 2021 AT 7.00PM**  
**IN SESSAY VILLAGE HALL**

**Present :** **Councillors: David Willoughby (Chairman)** Simon Walburn (Vice Chairman), John Macpherson, Elaine Andrews, Darren Ratcliffe, District Councillor Robson, County Cllr Baker & one member of the public

Clerk: Sandra Windross

**1. ELECTION OF CHAIRMAN**

Cllr David Willoughby was elected to be Chairman. Cllr Willoughby accepted and thanked Cllr Macpherson for his Chairmanship over the years.

**2. Declaration of acceptance of office**

Cllr Willoughby signed the acceptance of office of Chairman.

**3. Apologies**

Apologies were received from Cllr Bardon.

**4. Declarations of Interest**

02.01 To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – **none**

02.02 To receive and consider any applications for dispensation - **none**

**5. Public Forum**

A Parishioner advised that there is a re-emergence of dog fouling in Hutton Sessay since the caravan site opened. An approach has been made to Manager of the site. Would it be possible to have some signs erected that says the sign is £1000.00 Cllr Robson advised he can deal with this very quickly he will speak to Dave Grainger the Dog Warden and ask him to patrol the area from time to time and put new signs up in the village.

**6. Minutes of previous the meeting held on 24 April 2021**

The Clerk had circulated Minutes of the meeting held on 24 March 2021 which were approved and accepted and the minutes were signed as a true and accurate record.

**7. ELECTION OF OFFICES**

7.1 Cllr Simon Walburn was elected as Vice Chairman.

7.2 Cllrs Andrews and Willoughby will remain representatives to attend YLCA branch meetings

7.3 Cllrs Andrews will remain the Village Hall representative.

**8. Receive information on the following ongoing issues and decide further action where necessary**

8.1 **Drains/Flooding** – The Zoom meeting is planned for the 2<sup>nd</sup> June.

## **8.2 Update following virtual meeting with NYCC**

8.2.1 Condition of Birdforth Bridge – It was resolved to ask NYCC Highways if the report that was referred to in their e-mail of 17.03.2020 can be shared with us and ask for a timescale for the works to be carried out in the current financial year of NYCC.

8.2.2 Dalton Railway Bridge – we are aware the signs were ordered on 11 March, the 3 months time limit given to us is up in two weeks time. It was resolved to wait until the time frames given have expired then review the situation.

8.2.3 Fingerpost sign – This item is on the Agenda and can now be deleted from discussions with NYCC

8.2.4 Condition of roadway through Sessay – It was resolved to record what NYCC highways have advised and can be delete from future agendas.

8.2.5 Access to New Mills – Cllr Baker advised this is a very complex matter. The legal team are dealing with this but it is not going to be resolved quickly.

8.2.6 Grass cutting in Sessay – With respect to NYCC this is now completed. It was resolved to approach Luke, to and ask him to cut the east Verge along Sessay Garth, the narrow strip of land by Birdforth Beck Bridge and the section of Hedge between the rectory gates and the most northerly point of Area 4 on the tender.

**8.3 New notice board in Hutton Sessay** – Cllr Andres advised this has been ordered.

## **9. NYCC matters**

Cllr Baker NYCC held their AGM 3 weeks ago, the new Chairman is John Martin from Harrogate & Margaret Atkinson Vice Chairman. They are continuing with some meetings on Teams and Zoom. The next full meeting will be in person when a suitable venue is found where it is can everyone in. The Highways maintenance is now back in house. Instead of using Greenway or Mouchel it will be under direct control from County.

## **10. District Council matters**

Cllr Robson advised Hambleton meetings are all now live, decision of delegation remains in place just in case. First Planning Committee tomorrow. Chairman and Vice Chairman of the Council have remained the same as last year.

**11. Sessay Village Hall report** - no report was available as no meetings have been held.

### **12.1 The following Planning applications were considered.**

21/00982/CLE certificate of lawfulness for the existing use of driveway that serves the land for all purposes with or without vehicles Montrose Main Street Sessay – Council had no objections.

21/01152/FUL erection of a steel portal framed agricultural building for the storage of straw at Bruce House Scaife Shay Lane Sessay – Council had no objections

21/01030/LBC Listed building consent for re-roofing of the outbuildings including repairs to roof timbers Downe House Farm Main Street Sessay – Council had no objections.

A.J. Spilman application to serve alcohol. In principle we have no objections but do have concerns in regard to the management of noise, parking and serving of alcohol in the fields.

### **12.2 Planning Decisions/information**

No decisions were received.

### **13. Financial matters**

**13.1** Council certified as exempt from external audit for fiscal year 2020/21.

**13.2** The year end accounts were approved and accepted.

13.2 Approval of the Accounts. - the clerk advised the pack for internet banking had arrived so payments can be made on-line was approved by the Council.

Insurance Renewal – the clerk advised that she had requested BHIB to cover the fingerpost and was waiting for a new policy summary and premium to arrive. Our current policy expires on the 31<sup>st</sup> May it was resolved to pay the current premium and then pay the balance once BHIB had come back the premium to cover the finger post.

Clerks salary in the sum of £472.61, also the cheque for last month was awaiting signature, it was resolved to pay this via internet banking.

**13.4** Bank reconciliation having been circulated by the Clerk this was accepted.

### **14. Proposal to purchase a Fingerpost or Posts**

Cllr Radcliffe advised he had spoken to the owner of the Oaks Lakes, who doesn't want the current post changing, he has gone through a very long process with NYCC and prefers to deal with County Council than us. After discussion **it was resolved** that presently we do not have the funds to purchase a fingerpost and so it was agreed not to proceed further at this time.

### **15. To consider the relocation of the cycle route by Sustrains**

As the Parish Council had received no formal correspondence from Sustrains it was not felt necessary to discuss this matter and to remove from future Agendas.

### **16. Correspondence received by the Clerk**

None

### **17. Minor matters and Agenda items for the next meeting**

Cllr Willoughby wished to have frequency of meetings on the Agenda and will e-mail suggestions to all Councillors prior to the next meeting.

Cllr Andrews asked if we can prioritise some of the actions from the "Action Log" and include on the Agenda those matters with priority.

The meeting closed at 8.40pm the next meeting was scheduled for 16 June 2021 at 7pm to be held in person at Sessay Village Hall.