

SESSAY & HUTTON SESSAY PARISH COUNCIL
MINUTES OF THE VIRTUAL MEETING HELD VIA ZOOM
ON WEDNESDAY 29 April 2021 at 7.00PM

Present : **Councillors: John Macpherson (Chairman)** Simon Walburn (Vice Chairman), Elaine Andrews, Darren Ratcliffe, David Willoughby, District Councillor Peter Bardon

Clerk: Sandra Windross

Public Forum

No matters were brought up in the public forum.

1. Apologies

Apologies were received from Cllr Mark Robson.

2. Declarations of Interest

02.01 To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – **none**

02.02 To receive and consider any applications for dispensation - **none**

3. Minutes of previous the meeting held on 24 March 2021

The Clerk had circulated Minutes of the meeting held on 24 March 2021 which were approved and accepted, and the minutes will be signed at the next face to face meeting.

4. Receive information on the following ongoing issues and decide further action where necessary

4.1 Drains/Flooding – We have been informed by Nigel Knapton that Yorkshire Water have requested the meeting which was originally scheduled for 7 May, subsequently rescheduled for 21 May, now be postponed until 2 June. It was resolved to express to Kevin Hollinrake / Nigel Knapton our disappointment of the delays in holding the meeting, advising we trust that it will not be delayed further.

4.2 Update following virtual meeting with Officers of NYCC

4.2.1 Condition of Birdforth Bridge – the response received from NYCC was discussed it was resolved to acknowledge the email received and ask if NYCC can advise us what physical works will be carried out to the bridge structure as well as the highway.

4.2.2 Dalton Railway Bridge – NYCC have confirmed that "SLOW" road markings will be provided together with blind summit signs **it was resolved** to note that these were promised within 3 months from the date of our meeting with NYCC so this should happen in the next 6 weeks. **It was also resolved** to write to Network Rail regarding the poor condition of the fencing on both Dalton Railway Bridge and Pilmoor Railway Bridge and making them aware that a Parishioner has replaced part of the fencing at the Dalton Bridge.

4.2.3 Fingerpost signs - After considering the response from NYCC Highways **it was resolved** to apply to NYCC for the licence to erect the Finger posts. **It was also resolved** to write to the owners of the Oakes Lakes seeking their agreement to the erection of the new fingerpost which would include a new cast aluminium brown Tourist sign (Oak Lakes) and asking if they would consider donating towards the cost.

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Chairman

26th May 2021

4.2.4 Condition of road through Sessay – it was noted that the pothole outside the village hall has a yellow marking around it. **It was resolved** to write to NYCC specifically asking if they received the photographs referred to in our letter and asking them to acknowledge the safety aspect of the flooded road.

4.2.5 Access via New Mills – the e-mail from NYCC advised this matter is still with their legal department. **It was resolved** to enquire of NYCC if the delay was due to backlog of work or the complexity of the case.

4.2.6 Grass Cutting in Sessay – The clerk will forward our new tender specification to NYCC to see what grant is available from NYCC towards the cost of cutting the grass on their highway.

4.3 New Notice board in Hutton Sessay – Cllr Andrews advised she has found a new notice board that is fit for purpose costing approximately £263.30. Cllr Andrews confirmed that John Bradley was happy for the sign to be placed on his wall. **It was resolved** to purchase this notice board.

5. NYCC matters

Cllr Baker was not in attendance, so nothing was discussed regarding NYCC matters.

6. District Council matters

Cllr Bardon advised the Council Tax has been fixed at the same level as last year which is the third lowest in the Country. Cllr Macpherson advised that some streetlights have been replaced in the village with LED lights but not all of them Cllr Bardon will investigate this, the reason could be that some Street lights belong to NYCC.

7. Tenders for Grasscutting/Hedgecutting

Three tenders were received and considered. **It was resolved** to accept the tender marked “2” schedule “2”.

8. The website

All agreed that the proposed new web site looked promising but was not yet in a condition to say if it was acceptable. **It was resolved** that the Clerk and Cllr Andrews would have a virtual meeting with Steve Snow to establish how the documents from our old website will be moved to the new website and have the website a bit more populated to present at our next meeting for consideration before going live.

9. Community Speed Watch

Cllr Willoughby advised that data loggers will be placed in Hutton Sessay shortly. **It was resolved** to resume the speed watch and co-ordinate a date to carry out the next speed watch.

10. The following Planning applications were considered.

No applications were received.

11. Planning Decisions/information

No decisions were received.

12. Review of the “Log of current issues”

It was resolved all Councillors would look at the log and highlight on the log what is high priority, medium priority, low priority and what items have now been completed can be moved to an

"archive document" so as demonstrates what has been achieved up to date. Cllr Andrews was thanked for her time in producing this document and the precise information it contains.

13. Financial matters

13.1 Approval of the Clerk's Salary for March.

Payment of YLCA invoice £30.00

13.2 Bank reconciliation having been circulated by the Clerk this was accepted.

13.3 Progress of online banking – The chairman agreed to enquire of the bank of progress of our application.

14. Parish Council Standing Orders

It was resolved to adopt the revised Standing Orders circulated by the Clerk and insert the date for the adoption of the previously accepted Code of Conduct (1 July 2012). The Clerk will circulate for comment a contract of employment to comply with the standing orders.

15. Correspondence received by the Clerk

A letter was received from St. Cuthbert's Church Sessay confirming that they will continue to be responsible for the grass cutting within the churchyard.

16. Minor matters and Agenda items for the next meeting

It was agreed to include consider purchase of a Fingerpost

Review of acknowledgement from NYCC Highways if a response is received to the e-mail to be sent following this meeting.

The meeting closed at 8.35pm the next meeting was scheduled for Wednesday 19 May 2021 at 7pm to be held in person at Sessay Village Hall this will be our Annual Meeting.